

ULVERSTON TOWN COUNCIL

Town Clerk: Jayne Kendall
Town Mayor: Cllr. Mark Wilson
Deputy Mayor: Cllr. P. Smith



Town Council Office
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Office Hours: Monday – Thursday 9.00am – 2.00pm.
Friday - 9.00am – 12.00pm

9 May 2017

Dear Sir/Madam Councillor,

A meeting of Ulverston Town Council will be held in the Supper Room of the Coronation Hall, Ulverston on **Monday 15 May 2017 at 7.00 p.m.** and you are hereby summoned to appear for the purposes of transacting the business set out in the Agenda hereunder.

Yours sincerely,

Jayne Kendall
Town Clerk

AGENDA

1. Town Mayor 2016/2017:

Thank you from the incumbent Town Mayor and council responses.

2. Town Mayor:

- (a) To elect the Town Mayor for the ensuring year 2017/18.
- (b) To receive the Mayor's Declaration of Acceptance of Office.
- (c) To authorise the payment in June of the Town Mayor's allowance of £1,950.

3. Deputy Town Mayor:

- (a) To elect a Deputy Town Mayor and Town Mayor Elect for the ensuing year 2017/18.
- (b) To authorise the payment in June of the Deputy Town Mayor's allowance of £310.

4 Apologies:

5. **Requests for Dispensations:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. **Declarations of Interest:** To receive declarations by elected and co-opted members of interests in respect of items on this Agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary

interests or other registrable interests which have not already been declared in the Council's Register of Interests.

(It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may however also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests that they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

7. Town Mayor's Announcements.

8. Council Draft Accounts. Presentation of the council's draft accounts for 2016/2017 from TI Payroll and Accounting and the town clerk.

9. Public Participation: For a period of fifteen minutes members of the public may ask questions of and raise matters that they think should be discussed by the Council.

10. Minutes: To **approve** the minutes of the Council meeting held on 24 April 2017.

11. Election to committees: To **elect** council representatives to three Council Standing Committees and external organisations. **(2016/2017 list attached)**

12. Council Bank Accounts:

To approve the **existing signatories** for the following accounts, and to **appoint** Cllr P. Smith as an additional signatory on the town council's account.

Ulverston Town Council:

Cllr's: Airey, Bishop Rowe, J. Clough, Irving, Jenkinson, Jones, Rajan, C. Pickthall, J. Pickthall, D. Webster, Butcher, D. Smith, Wilson.

Ulverston Community Partnership:

Cllr's: Bishop Rowe, J. Pickthall, Jenkinson, Clough.

Ulverston United Charities:

Cllr's: Jenkinson, Wilson, J. Pickthall, Bishop Rowe.

13. Update: Brief update from Police, South Lakeland District Councillors and Cumbria County Councillors.

14. Planning:

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>

SL/17/0319 1 The Drive, Ulverston. Mr. C. Nutt
Demolition of existing single storey
rear extension and side pitched roof
open carport.

SL/17/0320 31 Fountain Street, Ulverston. Mr Mike Wilson
Replacement rear Westmorland Window.

Pre-Application Notification – WFS Telecom for Vodafone and Telefonica.

Proposed Base Station installation at Oakwood Drive, Ulverston, LA12 9JJ.

The installation of a 17.5m monopole with 3no. Antennae, 2no. micro-wave dishes and ancillary equipment stored in cabinets at ground level. The design has been selected as it is the least visually intrusive that is capable of providing adequate coverage to the target area.

16. **Marsh House.** Cllr Bishop Rowe.
Proposal: That council expresses deep concern over the County Council's action in closing Marsh House without a future commitment to the future of the site, or an enhanced facility, whilst Ulverston residents who need such care are being moved to facilities out of the area.
17. **Fairground in Ulverston.** Cllr C. Pickthall
Proposal: That council listen to the concerns of residents living on The Gill and elsewhere who have concerns about anti-social behaviour during this time and work closely with the Police and fair operators to reduce the impact of the event.
18. **Parking outside schools.** Cllr P. Jones (letter attached)
Proposal: That council work with police, schools and enforcement officers of Cumbria County Council to prevent anti-social and illegal parking outside of schools and that parents are urged to comply.
19. **Council structures and procedures:** Cllr C. Pickthall.
- 1 **Proposal:** This council dissolve the Policy & General Purposes Committee from 15th May 2017 and incorporate any work from this committee within Finance and Grants Standing Committee.
 - 2 **Proposal:** Council establish a Standing Committee on Planning to start work forthwith and to comprise three members from each group. This committee will report to full council with recommendations on every application. The chair will be appointed by the council.
 - 3 **Proposal:** Council creates a working group to examine and report back on: the implications for the Town Council of the new ward structures (to be used in the District Council Elections from next year)
20. **Finance and Grants Standing Committee: Cllr M. Wilson (Acting chair)**
1. **To approve** the minutes of the previous meeting.
 2. **Financial Management: (standing item) To approve and note** that the Chair of F&GP has signed copies of the March:
 - a. Current account bank statement
 - b. Current account bank reconciliation
 - c. Reserve account bank statement
 - d. Reserve account breakdown
and that together these represent a true and accurate statement of the council's finances at that date. (attached)
 3. **To approve** the annual accounts 2016/2017 (attached)
 4. **Annual Return:** **To approve** the external audit Annual Governance Statement for 2016-2017(attached).
 5. **Accountants and Auditors:**
To appoint TI Payroll and Accountancy as the council's accountants for 2017/2018 and to **appoint** Mrs. Jean Airey as the council's internal auditor for 2017/2018.
 6. **Allotment Expenditure.** **To approve** expenditure of £3,200 at Dragley Beck allotment to re-surface the roadway through the allotment,
 7. **To approve** monthly cheque payments (list attached) and assign two members to sign cheques the following morning at the council office at 10am.
21. **Other Matters:** To raise so far as the Town Mayor and the Council permit, other matters of local interest.

22. Public: For a period of fifteen minutes, members of the public may ask questions of the council.

23. Date of Next Meeting:

Members to note the date of the next meeting of Ulverston Town Council which is:

Monday 20 June at 7.00pm.