



## Ulverston Town Council

### Honorary Freeman/Freewoman of Ulverston

#### Policy Statement

Ulverston Town Council wishes to recognise the efforts of members of the community who demonstrate outstanding commitment to the well-being of Ulverston, and who have in the opinion of the Council, rendered eminent services

The Council will do this, in special circumstances that meet the criteria of this policy, by awarding to an individual the title of Honorary Freeman/Freewoman of Ulverston. This honour will be awarded only on rare and exceptional occasions. A maximum of four persons, unless otherwise decided by the Council, may be awarded the title Honorary Freeman/Freewoman of Ulverston in any one year.

#### Nomination Criteria

The following will be taken into account when consideration is given to granting the honour of Honorary Freeman or Freewoman of Ulverston:

1. Preference will be given to a person who performs in a voluntary capacity, but this should not preclude the honour being awarded to a person whose dedication and contribution is significantly above that expected for their occupation.
2. All nominees should have carried out their roles for a period of at least 10 years.
3. Nominees need not necessarily be resident with the Ulverston Town Council area.
4. Any nominated Town Councillor should have retired from the post.
5. The contribution to the community of Ulverston should involve one or more of the following:
  - a. A significant allocation of the person's time in serving members of the community for the improvement of their well-being
  - b. The promotion, achievement and/or delivery of community services in which a real personal contribution has been made

- c. A contribution which is seen to stand above the contributions of most others.

**Nomination Procedure:**

1. Nominations should be made in the strictest confidence without the nominee's knowledge. Any resident or elector of Ulverston may make a nomination but it must be sponsored by a Town Councillor.
2. Nominations must be made in writing to the Town Clerk and supported by evidence of the voluntary service provided by the individual to the community and any other examples of service which justifies the honour. On receipt of a nomination it will be circulated to all Councillors for confidential consideration.
3. If Councillors are in agreement that the nominee should be made an Honorary Freeman /Freewoman of Ulverston, the nominee will be invited to accept the honour. If agreed, the nomination will then be put before the Council and a formal vote taken, again in confidence.
4. No less than two-thirds of the Town Councillors must agree the nomination.
5. The decisions of the Council on all nominations are final.

**Entitlement:**

Any person nominated may designate himself/herself Honorary Freeman/Freewoman of Ulverston.

The award will normally be made at a meeting of Ulverston Town Council. A scroll will be presented to the recipient.

Policy Agreed: December 2018

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